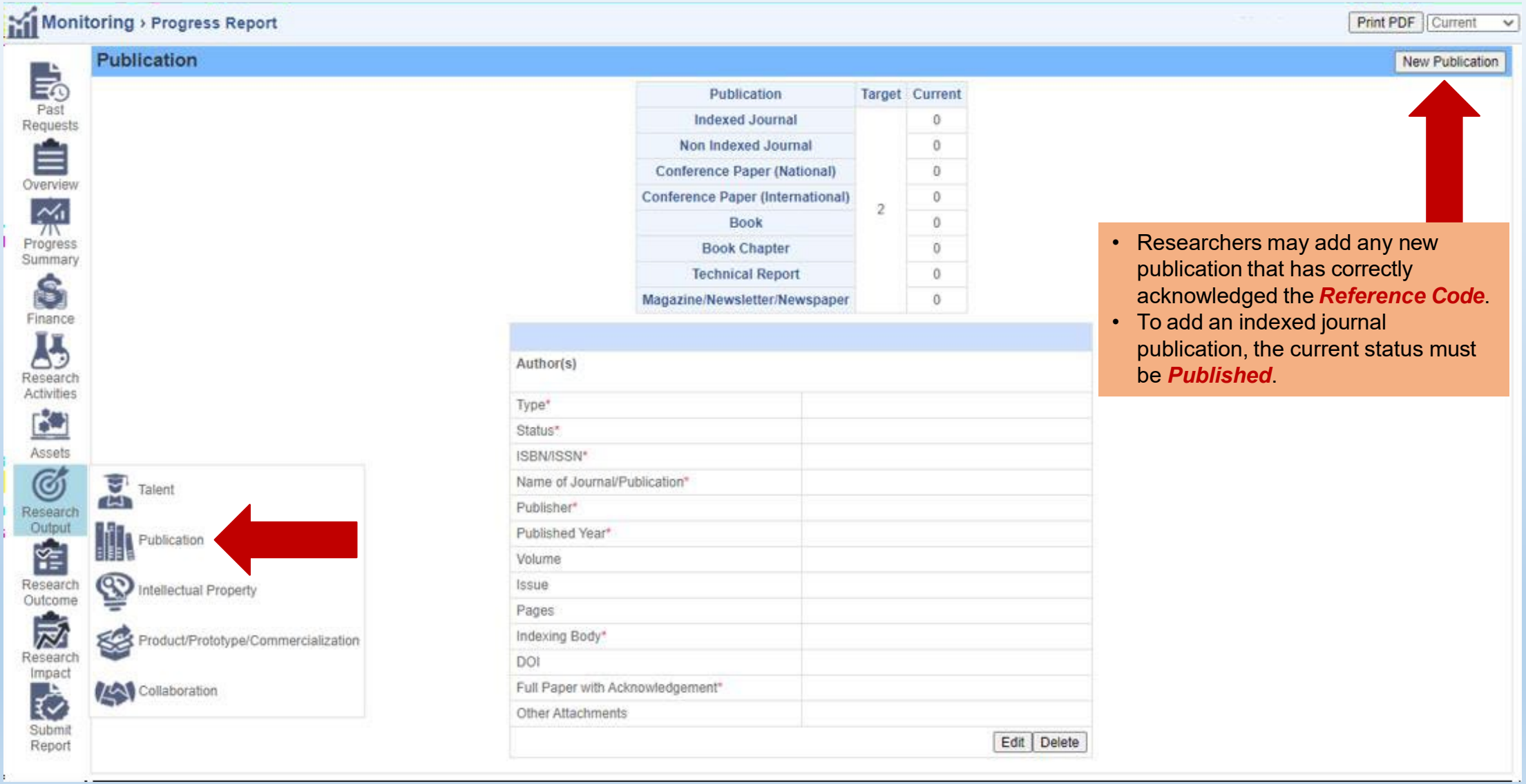
Simple Guidelines for *Progress* Reporting in MyGRANTS

Link: KPT Research Fund Governance (2022)

Highly recommended *browser* for MyGRANTS

1 - Editing *Publication*

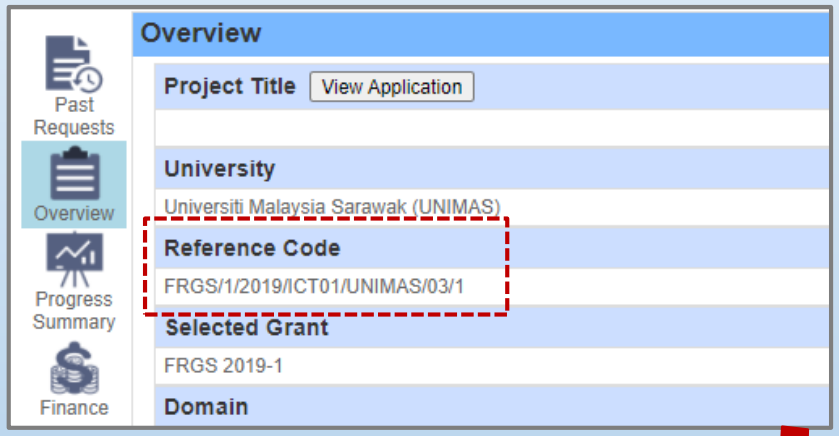


- Researchers may add any new publication that has correctly acknowledged the ***Reference Code***.
- To add an indexed journal publication, the current status must be ***Published***.

1 - Editing *Publication*

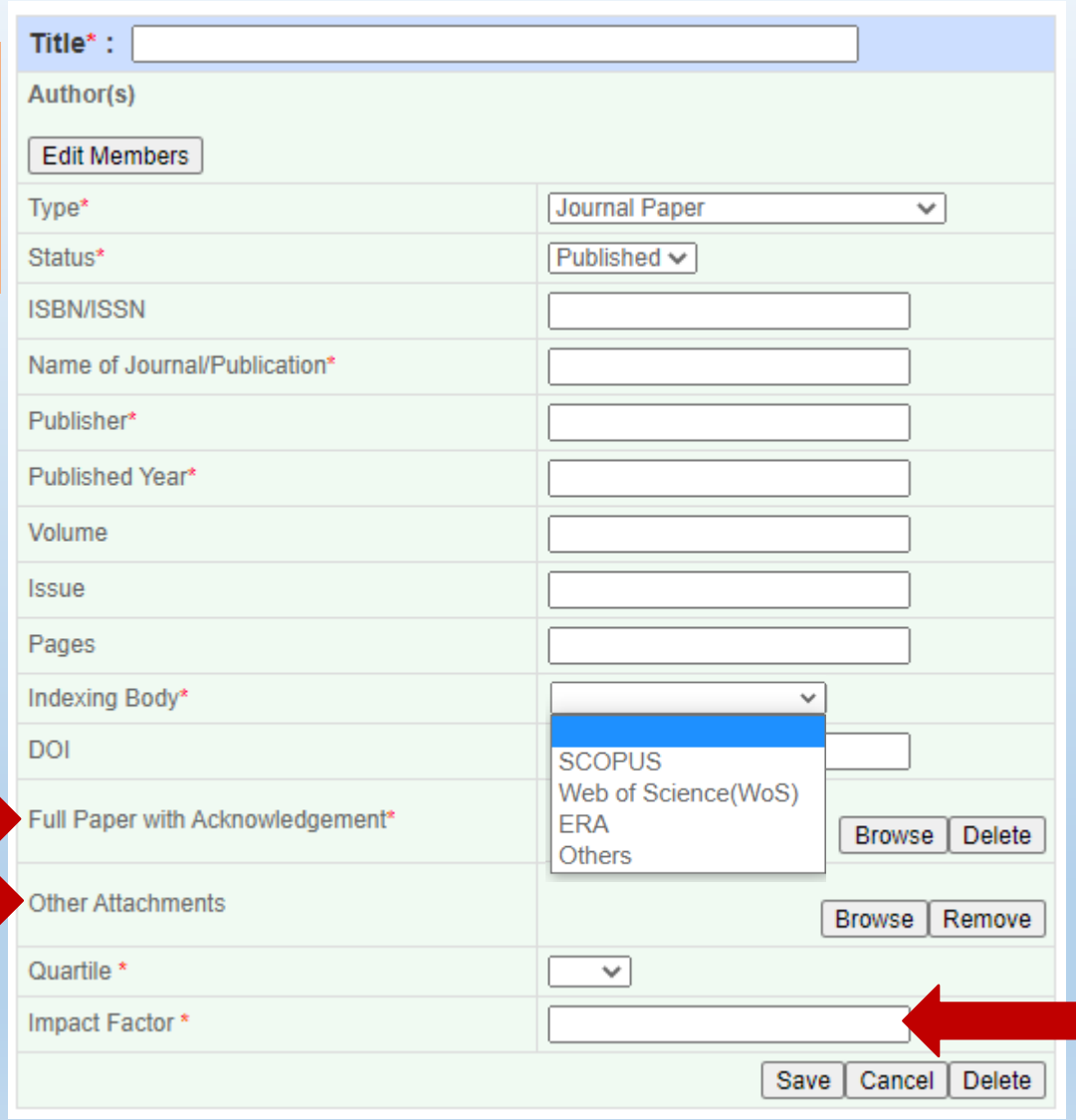
Please note that the ***followings*** should be ***strictly*** acknowledged in all publications. For example,

- ✓ Kementerian Pengajian Tinggi Malaysia [Name of funder]
- ✓ Fundamental Research Grant Scheme [Name of grant]
- ✓ FRGS/1/2019/ICT01/UNIMAS/03/1 [Reference Code]



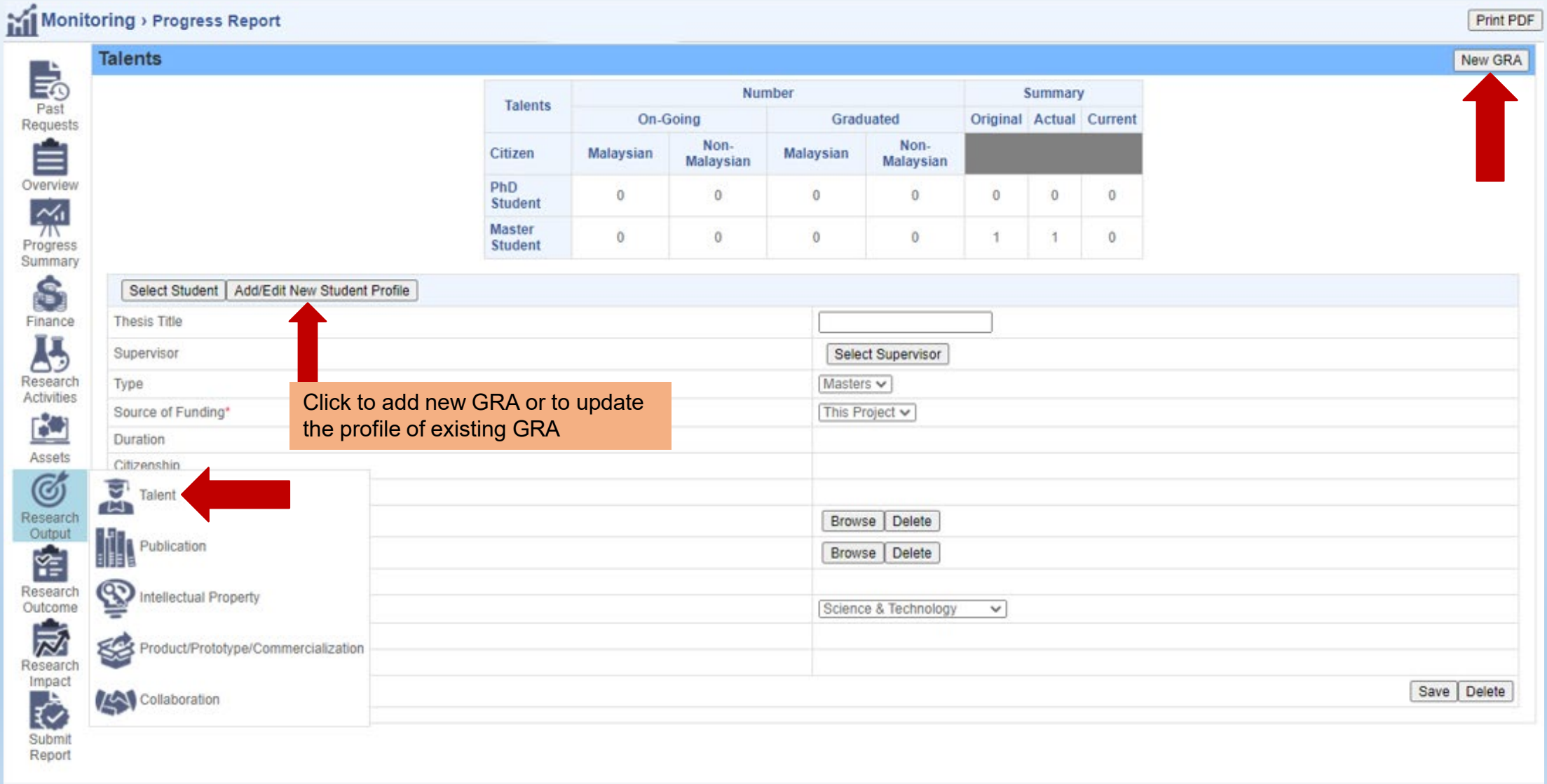
PDF file (max size 4 MB)

Researchers are required to upload a ***screenshot*** from the ***publication website page*** as a proof of the publication for Indexing Body verification purpose.

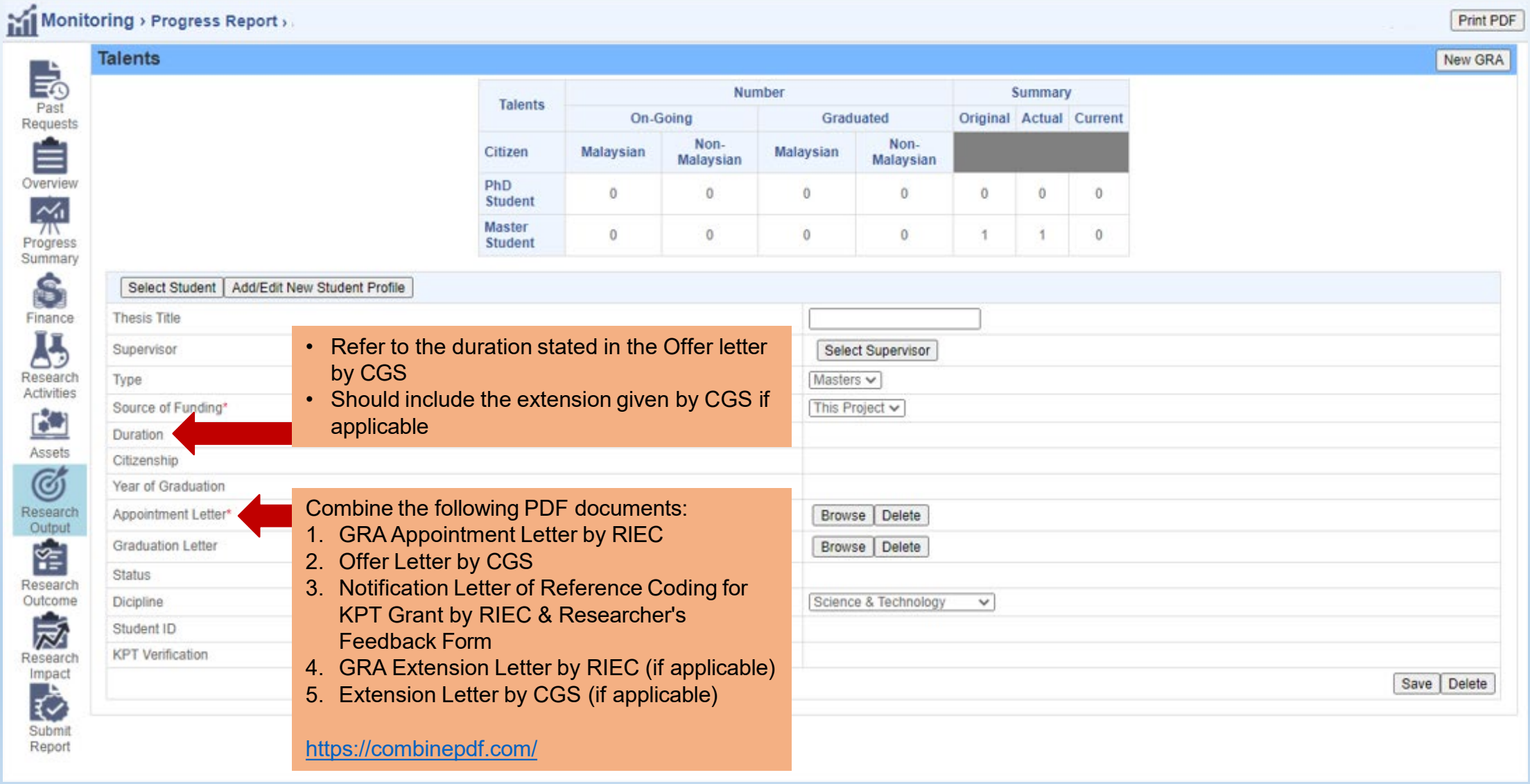


- Click here for Impact Factor in Scopus
- Click here for Impact Factor in WoS (link accessible in UNIMAS only)

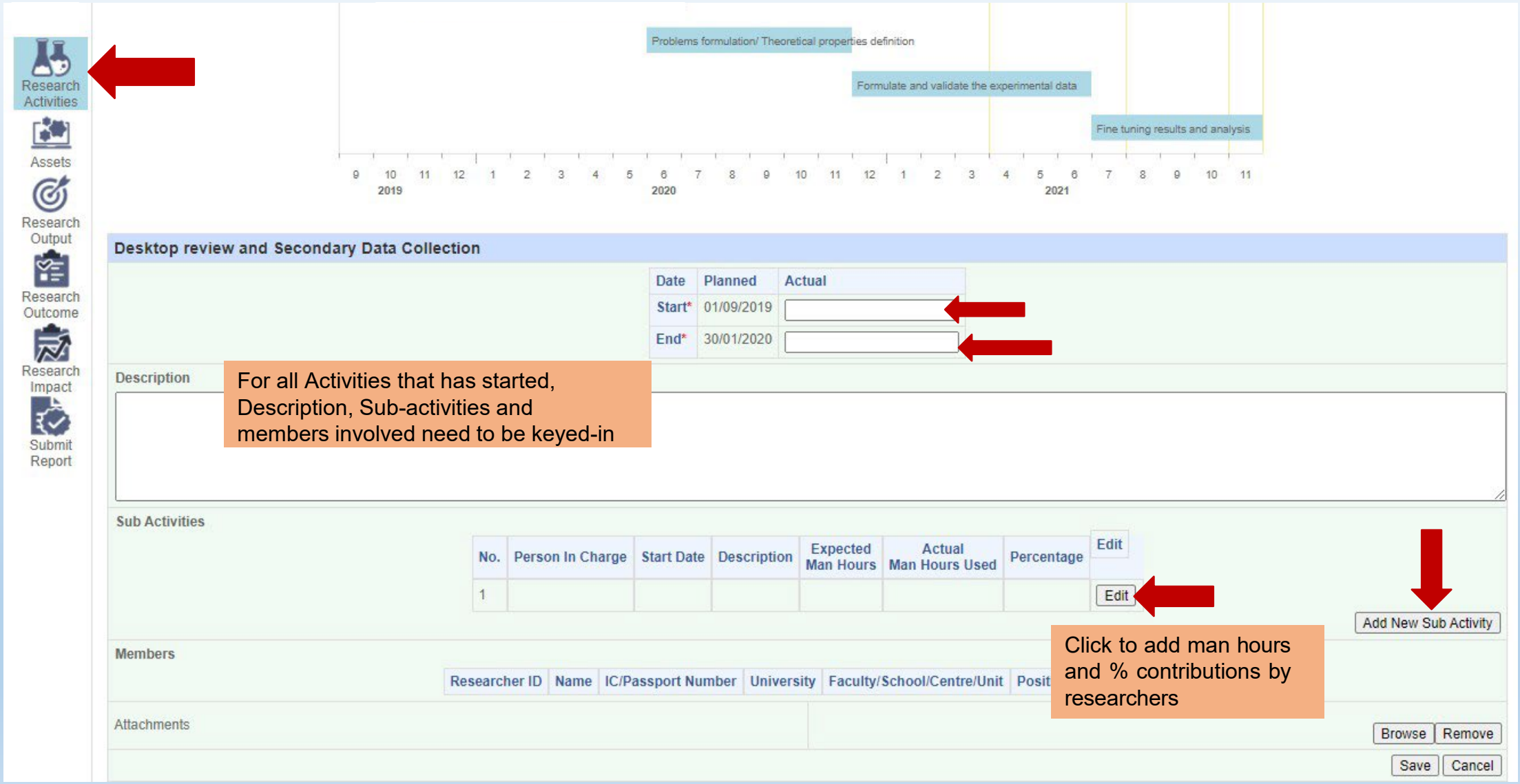
2 - Editing *Graduate Research Assistant (GRA)*



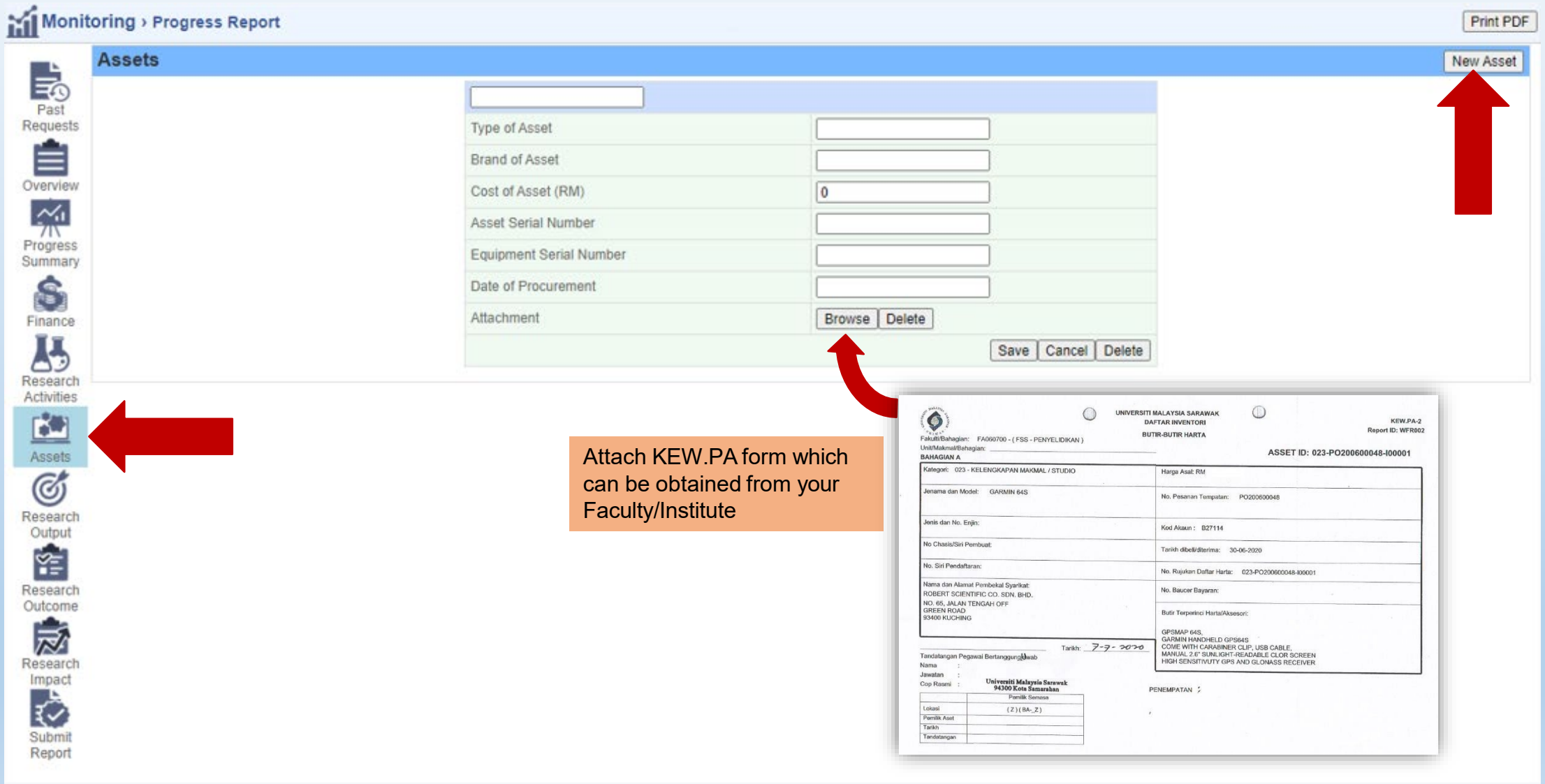
2 - Editing *Graduate Research Assistant (GRA)*



3 - Editing *Research Activities*



4 - Editing *Asset*



Attach KEW.PA form which can be obtained from your Faculty/Institute

UNIVERSITI MALAYSIA SARAWAK
DAFTAR INVENTORI
BUTIR-BUTIR HARTA

KEW.PA-2
Report ID: WFR002

Fakulti/Bahagian: FA060700 - (FSS - PENYELIDIKAN)
Unit/Makmal/Bahagian:
BAHAGIAN A

ASSET ID: 023-PO200600048-I00001

Kategori: 023 - KELENGKAPAN MAKMAL / STUDIO	Harga Asal: RM
Jenama dan Model: GARMIN 64S	No. Pesanan Tempatan: PO200600048
Jenis dan No. Enjin:	Kod Akaun : B27114
No Chasis/Siri Pembuat:	Tarikh dibeli/diterima: 30-06-2020
No. Siri Pendaftaran:	No. Rujukan Daftar Harta: 023-PO200600048-I00001
Nama dan Alamat Pembekal Syarikat: ROBERT SCIENTIFIC CO. SDN. BHD. NO. 65, JALAN TENGAH OFF GREEN ROAD 93400 KUCHING	No. Baucer Bayaran:
	Butir Terperinci Harta/Aksesori: GPSMAP 64S, GARMIN HANDHELD GPS64S COME WITH CARABINER CLIP, USB CABLE, MANUAL 2.6" SUNLIGHT-READABLE CLOR SCREEN HIGH SENSITIVUTY GPS AND GLONASS RECEIVER

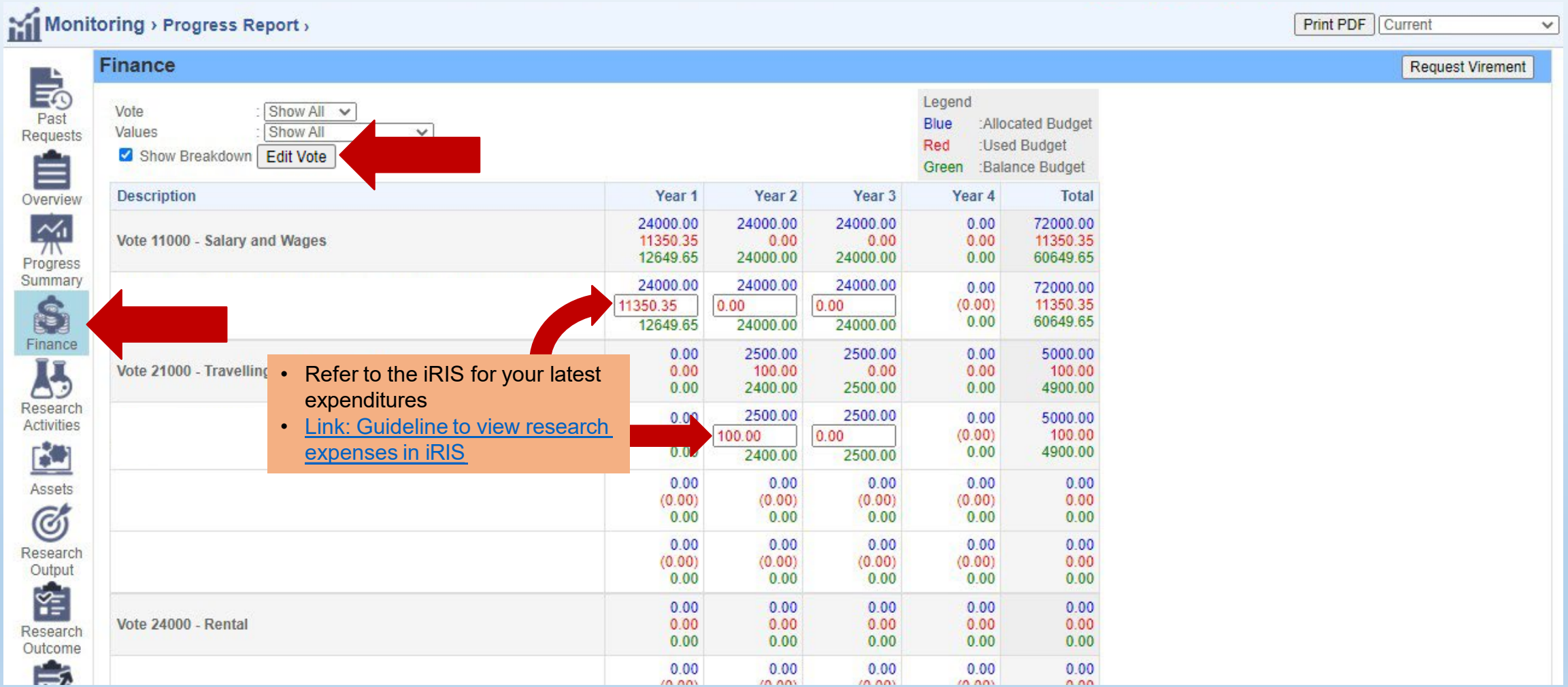
Tarikh: 7-7-2020

Tandatangan Pegawai Bertanggungjawab
Nama :
Jawatan :
Cop Rasmi :
Universiti Malaysia Sarawak
94300 Kota Samarahan

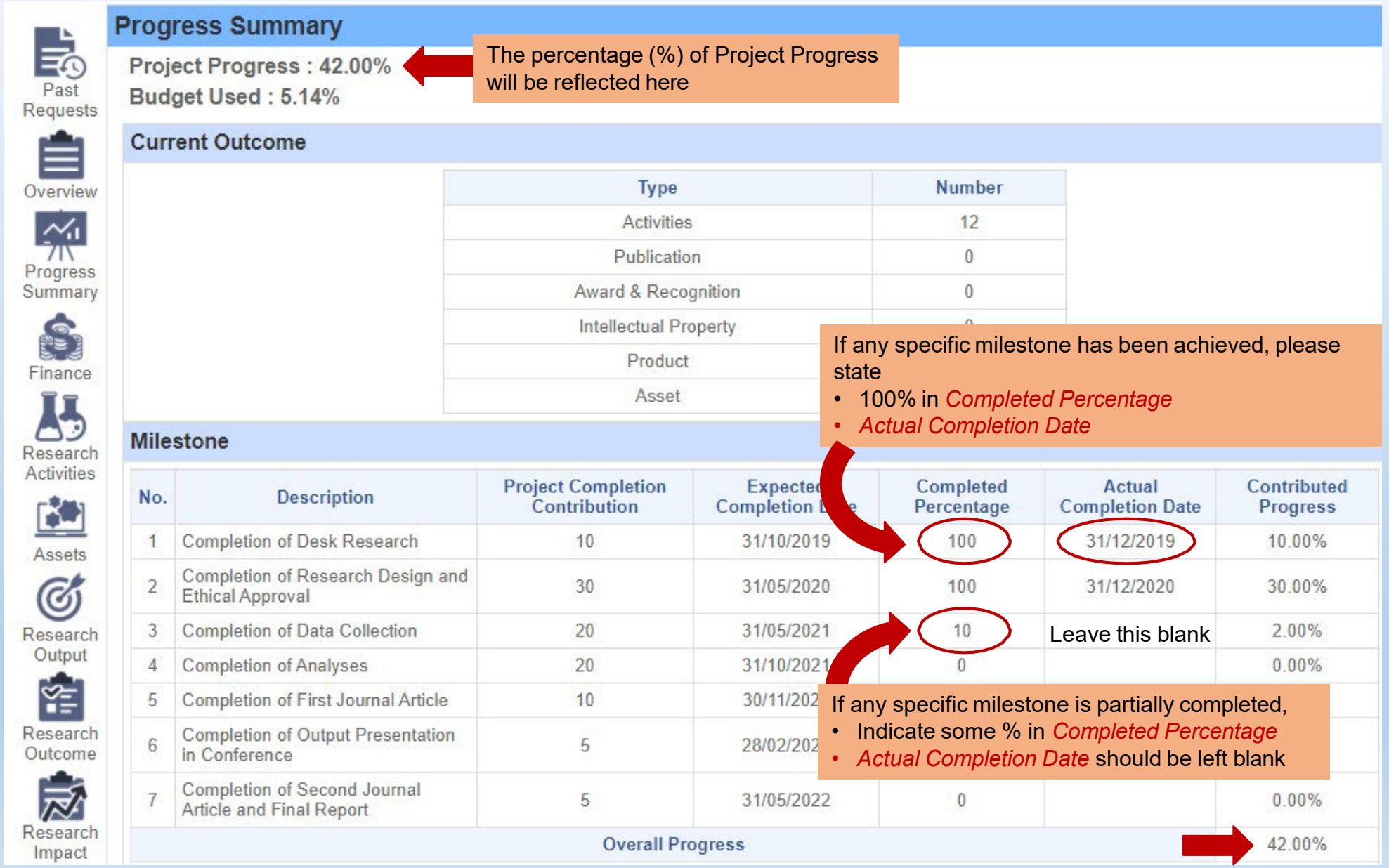
PENEMPATAN :

	Pemilik Semasa
Lokasi	(Z) (BA-_Z)
Pemilik Aset	
Tarikh	
Tandatangan	

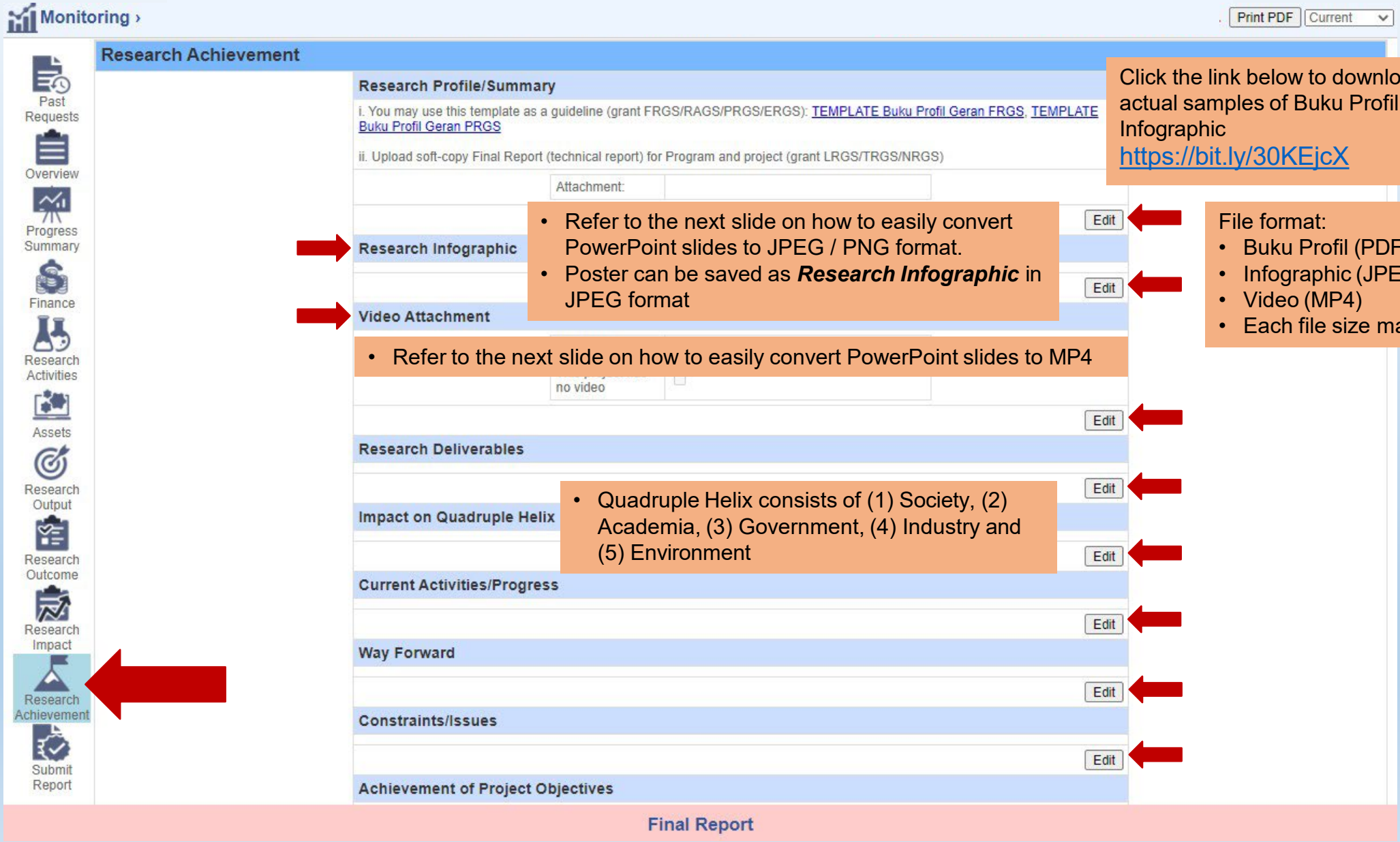
5 - Editing *Finance*



6 - Editing *Progress (%) Summary*



7 - Editing *Research Achievement (Final Report)*



- Refer to the next slide on how to easily convert PowerPoint slides to JPEG / PNG format.
- Poster can be saved as ***Research Infographic*** in JPEG format

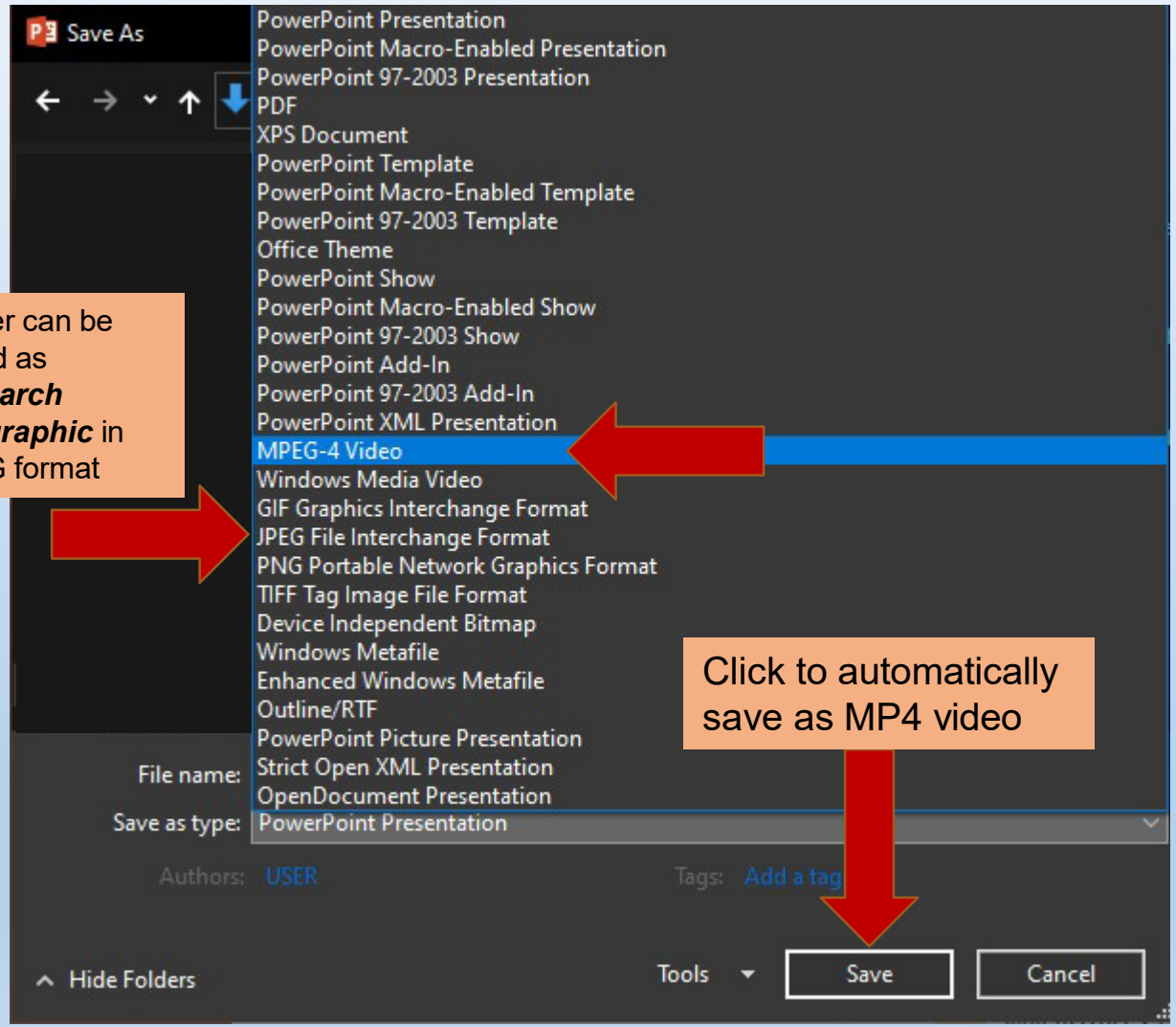
- Refer to the next slide on how to easily convert PowerPoint slides to MP4

- Quadruple Helix consists of (1) Society, (2) Academia, (3) Government, (4) Industry and (5) Environment

Click the link below to download and edit actual samples of Buku Profil & Research Infographic
https://bit.ly/30KEjcX

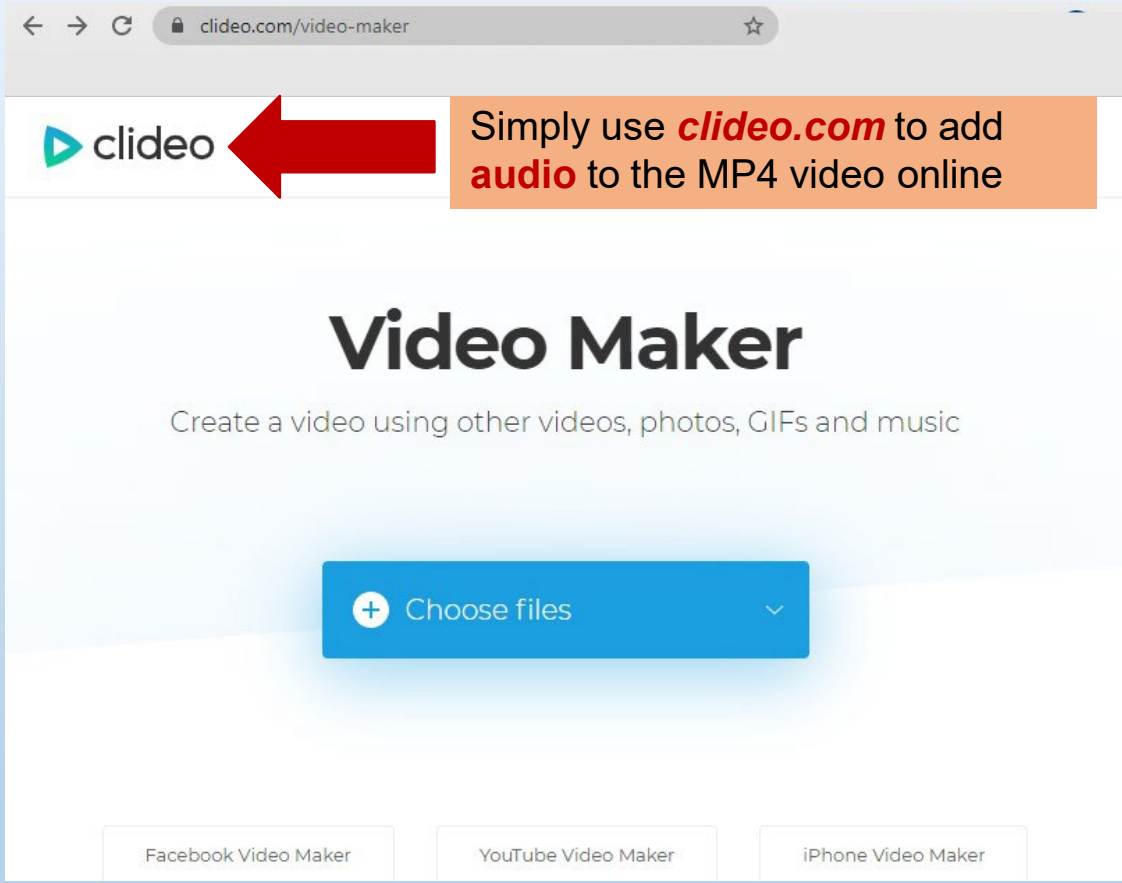
File format:
- Buku Profil (PDF)
- Infographic (JPEG/PNG)
- Video (MP4)
- Each file size max 31 MB

8 - Saving *PowerPoint as MP4 / JPEG / PNG*



Poster can be saved as ***Research Infographic*** in JPEG format

Click to automatically save as MP4 video



Disclaimer:

These guidelines are illustrative only and non-exhaustive examples.

Other sections may be relevant but not covered in these guidelines i.e., intellectual property (IP), award, product, collaboration, external funding, knowledge transfer program (KPT), commercialisation etc.

Researchers may refer to KPT Research Fund Governance (2022)